ADDRESS UPDATE FORM - INDIVIDUAL

Kindly note that updating an overseas address in a domestic account is not permitted. In case overseas address is updated in a domestic account, it may result in restriction of operations/blocking of the account. To change address to an overseas address, request should be placed for converting account to non-resident by visiting the nearest Citibank branch.

ACCOUNT DETAILS

Primary Account Holder's Name :

Account Number :

Branch :

ADDRESS CHANGE

Change of address will require to be supported with self-attested copies of address proof^

	Residence Address:	Office Address:
Line 1		
Line 2		
Line 3		
Landmark		
City		
State	PIN	PIN
Landline No. (if any)	STD	STD

Mailing Address (applicable only to primary holder) : ☐ Residence ☐ Office Address

I am submitting an address proof for my permanent residential address as I do not have an address proof for the above mentioned mailing address in my name due to _____

My permanent residential address is:

Line 1 _____

Line 2 _____

Line 3 _____

City _____

State _____ PIN

DECLARATION

I/We hereby declare that all details provided in this form are true and correct and supported by valid documents enclosed with this form. I/We accept and agree that this declaration shall be in addition to any other declaration provided by me/us with respect to the facility provided by Citibank and agree to indemnify and keep Citibank indemnified from any loss, damage, claim, action, costs, charges and expenses which Citibank may suffer or incur as a result of any defect/misrepresentation made by me/us in the above declaration. **I/We also understand that address change requests are processed at an account holder level. Accordingly, my new address shall be updated across all the linked accounts held with the bank where I am an account holder.**

I/We understand and agree that the mailing address can be changed only by the primary account holder of this account and the same shall apply for all linked accounts where he/she is the primary account holder.

Signature (1st Account Holder) | Signature (2nd Account Holder) | Signature (3rd Account Holder)

Note: Change in address must be signed by the Primary account holder. Other account holder signatures are required only if the signature rule is 'Joint'.

^Commonly accepted documents for proof of address:

- Valid Passport with address page/Aadhaar Card issued by the Unique Identification Authority of India/Voter ID Card/Valid Driving License/Job card issued by NREGA duly signed by an officer of the State Government

Citibank India does not market any product or service to individuals resident in the European Union, European Economic Area, Switzerland, Guernsey and Jersey.

This is not, and should not be construed as, an offer, invitation or solicitation to buy or sell any of the products and services mentioned herein to individuals resident in the European Union, European Economic Area, Switzerland, Guernsey and Jersey

FOR BANK USE ONLY

Instruction received by : ☐ Mail/Representative ☐ In Person

Complete set of originals received : ☐ Yes ☐ No

IDs sighted (details) : ID Type:_____ ID Number: _____

Customer met in person by : (1) Name:_____ Signature: _____ Emp. ID: _____

(2) Name:_____ Signature: _____ Emp. ID: _____

Signature verified by : Name:_____ Signature: _____ Emp. ID: _____

Callback details (if applicable) : Person spoken with: _____

Date & Time : _____ Number called:_____

Please sign the form only after all the details are filled completely.

This product/service is offered by branches of Citibank, N.A. in India. © 2018 Citigroup Inc. Citi and Arc Design are registered service marks of Citigroup Inc. or its affiliates used and registered throughout the world.