

CHANGE OF SIGNATURE FORM

Please use one form for each per holder

Date (DDMMYYYY) :

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Name of Account Holder :

First Name	Middle Name	Last Name
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I would like to change my signature for the account(s) mentioned below.

(Please mention base account numbers also if you wish to change your signature for the same)

1.		2.		3.	
4.		5.		6.	

Enclosed is a signed copy of my identification documents for verification and record.*

Please complete the section below only if your new signature is not matching with the signature on identification document submitted:

With reference to my request for changing signature for my savings account with Citibank N.A., India, I hereby affirm that my signature has changed from the one featured in my identification document _____ bearing reference number _____.

This difference in signatures is due to _____.

I further agree and confirm that I shall initiate the process of updating my new signature as given below with the issuing authority of the identity document submitted with this request.

In the event of any discrepancies during the period of completion of this request, I will not hold the bank responsible for any loss or damages arising. I agree, acknowledge and accept that this request will be completed subject to verification by Bank as it deems fit and in this regard, the Bank may seek additional documents/information from me.

My new signature is as under and I hereby confirm that all actions and transactions authorized/executed by me and acted upon by Citibank N.A, India using this new signature shall be valid, subsisting and binding on me. I further state that I shall never dispute and/or challenge the same.

My new signature

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My current signature as per bank records

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*Please enclose a self-attested copy of one of the following documents:

1. Valid Passport, 2. Valid Driving License, 3. Documents issued by Government departments of foreign jurisdictions,
4. Letter issued by Foreign Embassy/Mission in India mentioning address (for foreign passport holder only) 5. Overseas Citizen of India (OCI) card

For bank use only

Reference Number : LOC :

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 YEAR:

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 MON:

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 S#:

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Mode: Face to Face

Name of the 1st person :

SOE ID :

Initials :

Independent Verification (Customer met & ID sighted; Customer Signature witnessed & verified)

Name of the 1st person :

SOE ID :

Initials :

Mode: Mail-In

Independent call back memo enclosed Received signed & self attested copy of ID Documents and verified

Old Occupation Code : _____ Old Occupation Description : _____

New Occupation Code : _____ New Occupation Description : _____